



Applicants for honorary clinical appointments within the Melbourne Medical School are expected to meet the criteria (at the appropriate level) in 2 of the 3 areas.

1. Contributions to learning and teaching
2. Research (advancement of the discipline)
3. Clinical leadership and service

Guidelines for Honorary Fellow Appointments – Level A (Clinical Tutor)

Occupational Equivalent: Tutor, Research Assistant Grade 2, Research Fellow 1

Appointment at this level will be determined by the Faculty of Medicine, Dentistry and Health Sciences on assessment of the candidates' contribution to the University's teaching, research and engagement activities through their distinctive clinical competence, knowledge, leadership and skills

Types of voluntary activities/contributions – Level A

General

- Use of title and University affiliation on publications, stationery and email communications
- Acknowledgement of the University in presentations

Learning and Teaching

- Mentoring students
- Running clinical tutorials

Research

- Inclusion of honorary status on publications (in your byline)
- Notify the University of publications
- Involvement in University research projects

Clinical Leadership and service

- Promotion of the University in terms of research and training
- Supporting reputation of the University
- Involvement in departmental events



Requirements for appointment at Level A

General

- Primary degree in field
- A Level A is expected to meet 2 of the 3 criteria listed below

Learning and teaching

- Regular student and peer-evaluated entry to practice teaching – primarily clinical supervision, small group tutorials, problem based learning sessions

Research

- Participation in clinical research or audit projects

Clinical leadership and Service

- Clinical competence appropriate for a registrar in training
- Attendance and contribution to clinical meetings at a local level
- Evidence of service to the department

Guidelines for Clinical Honorary Appointments – Level B (Clinical Lecturer)

Occupational Equivalent: Lecturer, Research Fellow 2

Appointment at this level will be determined by the Faculty of Medicine, Dentistry and Health Sciences on assessment of the candidates' contribution to the University's teaching, research and engagement activities through their distinctive clinical competence, knowledge, leadership and skills

Types of voluntary activities/contributions – Level B

General

- Use of title and University affiliation on publications, stationery and email communications
- Acknowledgement of the University in presentations

Learning and teaching

- Guest lectures
- Mentoring students

Research

- Inclusion of honorary status on publications (in your byline)
- Notifying the University of publications
- Involvement in University research projects

Clinical Leadership and service

- Promotion of the University in terms of research and training
- Supporting reputation of the University
- Involvement in departmental events



Requirements for appointment at Level B

General

- Passed professional college entrance examination or completion of GP training program or postgraduate award at diploma level
- Candidates at this level are expected to meet criteria in 2 of the 3 areas listed below

Learning and teaching

- Participation in clinical research or audit projects
- Involvement in the organisation of teaching – particularly in a clinical setting
- Contribution to the assessment process

Research

- Participation in clinical research or audit projects and publication of case reports, review articles or equivalent scholarship achievement
- Presentation at national clinical meetings

Clinical Leadership and service

- Clinical competence appropriate for a senior registrar, junior hospital staff specialist or GP equivalent
- Involvement in university, hospital or GP bodies, including postgraduate training programs and professional discipline organisations with local leadership role
- Evidence of service to the department

Guidelines for Clinical Honorary Appointments – Level C (Clinical Senior Lecturer)

Occupational Equivalent: Senior Lecturer, Senior Research Fellow

Appointment at this level will be determined by the Faculty of Medicine, Dentistry and Health Sciences on assessment of the candidates' contribution to the University's teaching, research and engagement activities through their distinctive clinical competence, knowledge, leadership and skills

Types of voluntary activities/contributions – Level C

General

- Use of title and University affiliation on publications, stationery and email communications
- Acknowledgement of the University in presentations

Learning and teaching

- Guest lectures
- Mentoring students
- Co supervising students
- Supervising examinations and participation in Objective Structured Clinical Examinations (OSCEs)

Research

- Inclusion of honorary status on publications (in your byline)
- Notify the University of publications
- Involvement in University research projects

Clinical Leadership and service

- Promotion of the University in terms of research and training
- Supporting reputation of the University
- Involvement in departmental events
- Support junior staff

Requirements for appointment at Level C

General

- Fellowship of professional college or post-graduate award at masters level
- A Level C is expected to meet two of the three criteria listed below

Learning and teaching

- Regular student and peer-evaluated teaching
- Involvement in the organisation and development of clinical teaching
- Contribution to the development, implementation and evaluation of the assessment process



Research

- Significant participation in clinical research resulting in peer reviewed publications (generally greater than 10)
- Involvement in the development of grant proposals and supervision of research higher degree students
- Involvement in presentations at national or international clinical meetings

Clinical leadership and service

- Clinical competence appropriate for a staff specialist or GP equivalent.
- Office bearer role in the university, hospital or GP bodies, including postgraduate training programs and professional discipline organisations with regional leadership role.
- Evidence of service to the department

Guidelines for Clinical Honorary Appointments – Level D (Clinical Associate Professor)

Occupational Equivalent: Reader, Associate Professor, Principal Lecturer, Principal Research Fellow

Candidates at this level are expected to demonstrate specialist clinical knowledge and leadership and be recognised with exceptional distinction within their clinical field. Their knowledge and skills should enrich the teaching, research and engagement of the University. Appointment at this level will be determined by the Faculty

Types of voluntary activities/contributions – Level D

General

- Use of title and University affiliation on publications, stationery and email communications
- Acknowledgement of the University in presentations

Learning and teaching

- Guest lectures
- Mentoring students
- Co supervising students
- Supervising examinations and participation in Objective Structured Clinical Examinations (OSCEs)
- Make an outstanding contribution to scholarship and teaching within the University

Research

- Inclusion of honorary status on publications (in your byline)
- Notify the University of publications
- Involvement in University research projects
- Make an outstanding contribution to research within the University

Clinical Leadership and service

- Promotion of the University in terms of research and training
- Supporting reputation of the University
- Will play an outstanding role within their institution, discipline and/or profession in fostering the research activities of others and in research training
- Involvement in departmental events
- Support junior staff
- Contribute to the governance and collegial life inside and outside the institution

Requirements for appointment at Level D

General

- Fellowship of professional college or postgraduate degree at masters or doctoral level
- A Level D is expected to meet two of the three criteria listed below



Learning and teaching

- Significant involvement in student and peer-evaluated teaching including clinical teaching within the public or private sector with involvement over different levels of training (entry to practice, prevocational and vocational) and with other health professionals.
- Evidence of teaching innovation.
- Peer reviewed scholarly outputs.
- Peer recognition in the form of local or national or i- teaching awards.
- Significant involvement in assessment development, implementation and evaluation

Research

- Significant clinical research activity resulting in a body of scholarly publications in peer-reviewed journals of international standing (generally greater than 30 publications with more than 10 in the last 5 years).
- Involvement in successful grant proposals (generally over \$300K).
- Supervision or co-supervision of research higher degree students
- Evidence of a national reputation in research by conference invitations, conference organisation and journal editorial responsibilities.
- Evidence of a significant facilitatory role in encouraging and leading research or scholarship in the clinical environment

Clinical leadership and service

- Leadership role in hospital department or GP equivalent.
- Evidence of a leadership role in the university, hospital or community equivalent or significant role in professional body or government committee at statewide or national level.
- Evidence of service to the department including active membership of committees, involvement in appointment processes and mentoring

Guidelines for Clinical Honorary Appointments – Level E (Clinical Professor)

Occupational Equivalent: Professor, Professorial Fellow

Candidates at this level will be eminent individuals in positions of leadership and influence in the clinical environment. Candidates will demonstrate outstanding achievement and expertise within their clinical field which equates to the breadth and depth of what is expected of a professor at the University of Melbourne. Appointment at this level will be determined by the UAPC on endorsement from the Faculty.

Types of voluntary activities/contributions – Level E

General

- Use of title and University affiliation on publications, stationery and email communications
- Acknowledgement of the University in presentations

Learning and teaching

- Guest lectures
- Mentoring students
- Grand Rounds presentations
- Professor's Club lectures
- Co supervising students
- Supervising examinations
- Participation in Objective Structured Clinical Examinations (OSCEs)
- Supporting students in clinical settings
- Involvement in course development

Research

- Inclusion of honorary status on publications (in your byline)
- Notify the University of publications
- Involvement in University research projects
- Make an outstanding contribution to research within the University

Clinical Leadership and service

- Promotion of the University in terms of research and training
- Supporting reputation of the University
- Will play an outstanding role within their institution, discipline and/or profession in fostering the research activities of others and in research training
- Involvement in departmental events
- Support junior staff
- Contribute to the governance and collegial life inside and outside the institution
- Mentor staff and provide leadership in the department

Requirements for appointment at Level E

General

- Fellowship of professional college and/or post-graduate degree at doctoral level
- A Level E is expected to meet two or the three criteria listed below

Learning and teaching

- Significant and sustained involvement in student and peer-evaluated teaching including clinical teaching within the public or private sector with involvement over different levels of training (entry to practice, prevocational and vocational) and with other health professionals.
- Evidence of teaching innovation and development including new teaching programs and/or products.
- Peer reviewed scholarly outputs.
- Peer recognition in the form of local, national or international teaching awards.
- Significant and sustained involvement in assessment development, implementation and evaluation

Research

- Significant and sustained impactful clinical research activity resulting in a substantial body of scholarly publications in peer-reviewed journals of international standing (generally greater than 50 publications with more than 15 in the last 5 years).
- Involvement in successful nationally competitive grant proposals (generally over \$500K).
- Supervision or co-supervision of research higher degree students
- Evidence of an international reputation in research by conference invitations, conference organisation and journal editorial responsibilities.
- Evidence of a significant facilitatory role in encouraging and leading research or scholarship within the clinical environment

Clinical Leadership and service

- Head of a large hospital department for at least 5 years, or GP equivalent.
- Evidence of high level leadership roles in university, hospital or community equivalent, or significant role in professional body or government committee at national or international level.
- Evidence of service to the department including active membership of committees, involvement in appointment processes and mentoring
- Fellowship of professional college and usually postgraduate degree at doctoral level