Assessment summary

During the GP term the following assessment tasks must be completed and submitted on the final day of your block rotation.

- Block 1: submit by 5pm Friday 10th March 2017
- Block 2: submit by 5pm Friday 28th April 2017
- Block 3: submit by 5pm Friday 9th June 2017
- Block 4: submit by 5pm Friday 11th August 2017
- Block 5: submit by 5pm Friday 22nd September 2017
- Block 6: submit by 5pm Friday 3rd November 2017

Mini-Clinical Evaluation Exercises (Mini-CEX)

2 completed forms to be submitted to the Department of General Practice by the final day of your block rotation.

You must undertake two observed Mini-Clinical Evaluation Exercises (Mini-CEX) to a satisfactory standard during the General Practice term. The exercises will take the form of an observed clinical encounter with a patient you interview and/or examine. The assessment form must be completed by your GP supervisor. There is a copy of the form in the appendices and it will also be provided on MD Connect™.

It will be your responsibility to organise these exercises with your GP supervisor or other appropriately experienced GP during your GP rotation. Completed forms should be handed in to the Department of General Practice.

Written assessment task - Reflective Piece: Perspectives in healthcare/The four lenses

Throughout the GP term we would like you to consider how the communication, diagnostic and management processes in the short, medium and long term vary for individuals and their doctors depending on the culture, gender, social position and stage of development of the doctor and the patient/patient's family.

Write a reflection (between 600-800 words) on a communication, diagnostic or management process that you were involved in during your GP placement that will impact on the way you practise medicine in the future. You should select one or two cases that you saw during the placement that provide examples of this process.

In your reflection, please address how one of the four lenses through which we can view primary health care delivery (developmental, social equity, gender, culture) was relevant in the communication, diagnostic or management process you are writing about.

Information about the four lenses is provided to you via four videos accessible on MD Connect. Students should view one or more of the Lens Videos on MD Connect to ensure they have adequate understanding of the lens they choose to reflect on when writing the reflective piece.

Please ensure you that you include reference to coursework readings pertaining to the lens (or lenses) you have chosen and reference the works using the Vancouver system. Examples of appropriate references for each lens can be obtained by viewing the relevant videos on MD Connect. You are not expected to provide more than four references for this assessment. References that you may find helpful include:

- Celik HH. et al BMC Medical Education 2008;8:36

You are required to submit this reflection to the Department of General Practice in the final week of the GP rotation.
Please complete the ‘Rotation Reflective Piece’ cover sheet (available on MD Connect, see also page 69 of this guidebook) with your name, student number and final word count with your submission.

Please refer to the ‘Reflective Piece Marking Guidelines’ in Appendix 2 (page 70) for specific guidance as to the assessment criteria.

This assessment item will be marked by a GP tutor (not your practice-based GP supervisor). However, you could speak with your supervisor or other doctors in the practice to assist with preparation of the reflection.

A sample of the mark sheet and marking guide may be found in the appendices and an example of two completed reflections of a high standard are available on MD Connect™. Please note: Do not provide any personal information in any written or verbal reports which may identify your patients. All identifying information MUST be removed, however you may leave the age and gender of the patient in your notes.

It is recommended that ERC students refer to their clinical school for guidance on when their assessment items are due.

Hurdle requirements

• Clinical Placement: attendance forms to be submitted by the final day of your block rotation to the Department of General Practice
  » You will be required to attend your practice for 8 sessions (4 days) per week; except for week 3 when you will be expected to attend for 6 sessions (3 days)
  » 100% attendance at clinical placements is a hurdle requirement for this rotation. If you require leave during your GP rotation due to medical reasons, please provide a medical certificate. For other absences please refer to the Short Leave of Absence Policy at http://medicine.unimelb.edu.au/data/assets/pdf_file/0003/1890003/MMS_MD_SLOA_Policy_v1-2.pdf
  » Each student will receive an attendance form at the beginning of their rotation and is required to submit it, signed by the GP supervisor, to the Department of General Practice when finished. Unexplained absences will be investigated further and referred to the Subject Coordinator.

• Online modules
  » All online modules must be completed and the form at the end of each module completed and submitted to the Department of General Practice.

• Tutorials and Clinical Workshops:
  » 75% attendance at tutorials and clinical workshops is required. Tutors will record student attendances and notify the subject coordinator if students are absent without explanation.

• Professional Behaviour Checklist (this will be submitted by your practice):
  » This will be completed by your GP supervisor at the end of the rotation and submitted to the Department of General Practice. Any staff or patient that a student encounters during the placement can complete a form at any time if there are concerns about the student’s professional behaviour. The check-list is designed to pick up issues in students whose behaviour is deemed not acceptable for a third year medical student.

• GP Supervisor Feedback Form (minimum of one completed form signed by your supervisor):
  » Completion of this form is a hurdle requirement. You should complete a copy of this form prior to meeting with your GP Supervisor and self-rate your performance. Your GP Supervisor will also complete the form. You should meet to discuss your ratings, preferably by the end of week three, as well as in the final week. This can be used as a guide for learning over the remainder of the placement. You should submit the copies of this form to the Department of General Practice at the end of the rotation.

GP component of mid-year/end-of-year examinations

Content from the GP term will be included in the mid-year/end-of-year written examinations (end of year for ERC students), end-of-year multi-station OSCE and the clinical standardised case-based discussion. Clinical knowledge from the PCP3 specialty terms will also be tested in the end of year Applied Knowledge Test.
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