

MELBOURNE MEDICAL SCHOOL PENALTIES FOR LATE SUBMISSION OF ASSESSMENT



MELBOURNE
MEDICAL
SCHOOL

In accordance with Section 7.4 of The University of Melbourne Assessment Procedure (MPF1026 - <http://policy.unimelb.edu.au/MPF1026>), Boards of Examiners are required to establish and publish penalties for late submission of assessment in graduate subjects.

This policy outlines the Melbourne Medical School's default position on penalties for late submission of assessment tasks within its Post/Graduate Coursework Programs.

POLICY

In the absence of any other published course / subject specific penalties the below penalties will be able to be applied to written assessment submitted after the due date and time.

Failure to submit an assignment by the agreed due date and time will result in a penalty of the deduction of 10% of the total marks allocated to the assessment component for each day that the assignment is late.

Assignments submitted later than 5 working days after the due date will not be marked, and will receive no marks.

For the purpose of applying this policy, an assessment is deemed to be submitted one day late if it is submitted at any time in the period of 24 hours after the due time. For example, if an assessment is due at 5pm, the assessment is deemed to be one day late if it is submitted in the period from 5.01pm on the due date to 5pm on the following date.

Note that in accordance with Section 7.2. of the Assessment Procedure examiners may choose not to apply any penalty for late submission, depending on the nature of the subject and the assessment task. Examiners must communicate the absence of a penalty to students as part of the details of assessment for that subject