

Academic Promotions Timetable 2026 (Indicative Dates)



		Applying for Promotion to:			
		LEVEL B	LEVEL C	LEVEL D	LEVEL E
Briefing Sessions	General (all academics)	TBA (February 2026)		TBA (February 2026)	
	Women and gender diverse	TBA (February 2026)			
	Performance relative to opportunity	TBA (February 2026)			
Call for applications		Monday 2 March 2026	Monday 2 March 2026	Monday 2 March 2026	Monday 2 March 2026
DUE DATE 1: INTENTION TO APPLY DUE DATE Date for applicants to advise HoD / HoS of intention to apply for promotion via AC@M		Monday 16 March 2026 (12 Noon)	Monday 16 March 2026 (12 Noon)	Monday 16 March 2026 (12 Noon)	Monday 16 March 2026 (12 Noon)
DUE DATE 2: APPLICATION SUBMISSION DATE Date for completed applications to be submitted through AC@M to HoD / HoS.		Monday 13 April 2026 (12 Noon)	Monday 27 April 2026 (12 Noon)	Monday 25 May 2026 (12 Noon)	Monday 11 May 2026 (12 Noon)
DUE DATE 3: HEAD REPORT DUE DATE Date for HoD /HoS to complete and upload report which will be returned to applicant via AC@M		Monday 4 May 2026 (12 Noon)	Monday 18 May 2026 (12 Noon)	Monday 15 June 2026 (12 Noon)	Monday 1 June 2026 (12 Noon)
DUE DATE 4: FINAL SUBMISSION CLOSING DATE Date for applicant response/ acknowledgement to HoD /HoS report IMPORTANT: Any changes and/or late submissions will not be accepted after this deadline.		Monday 11 May 2026 (12 Noon)	Monday 25 May 2026 (12 Noon)	Monday 22 June 2026 (12 Noon)	Tuesday 9 June 2026 (12 Noon)
Assessor requests by HR Assist from		11 May 2026 (internal only)	25 May 2026 (internal only)	22 June 2026	9 June 2026
Assessor reports returned to HR Assist by		25 May 2026	9 June 2026	17 August 2026	13 July 2026
Faculty Appointments and Promotions Committee meetings		22 June – 3 July 2026	22 June – 3 July 2026	5 – 16 October 2026	17 – 28 August 2026
University Appointments and Promotions Committee meetings		N/A	N/A	N/A	6 October 2026 13 October 2026 20 October 2026 27 October 2026
Formal letters sent Via ACM		Friday 28 August 2026	Friday 28 August 2026	Friday 4 December 2026	Friday 13 November 2026
Promotion announced		September 2026 (Faculty)	September 2026 (Faculty)	December 2026 (Faculty)	November 2026 (Provost)
Promotion effective		1 September 2026	1 September 2026	1 January 2027	1 January 2027

Notes:

1. This timetable is published 3 years in advance – except for the current year, the dates for the other 2 years are indicative and may be subject to change.
2. Please note some due dates have been moved due to Public Holidays.

For more information:

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