

Research planning forum (Department of Surgery)

Agenda and Information

8.00am – 1.00pm. September 12, 2018

Melbourne Clinical and Translational Sciences (MCATS)

An interactive forum providing the background, resources and planning required to guide the development of translational research proposals.

The forum is for: Researchers seeking resources and tools to develop clinical research questions, develop a study design and planning strategies. With a focus on Biostatistics and Health Economics, the forum includes an open forum to discuss, critique and guide planned research proposals for NHMRC, MRFF and other grant sources.

Facilitators: The day will be facilitated by MCATS in collaboration with the MACH.

Time	Item	Speaker
8.00am	Welcome	Ronelle
8.05 am	The ideal research pipeline: from concept to clinical research completion. Brief overview of needs with resource links: <ul style="list-style-type: none"> • what is good research design • PICO • clear governance • measurable health care service or clinical outcomes • the importance of Biostatistics & Health Economics • systematic reviews & Meta-analysis • resourcing information for protocol development 	David Story and Julie Simpson
8.40am	Biostatistics: Which study design best suits your question? How many are enough?	Julie Simpson and Sabine Braat
9.20am	BREAK	
9.35am	Cost effectiveness: acceptable health gain for money spent?	Philip/An/Tanara
10.15am	Pulling it together: A review of 3-4 selected projects selected from the group to review (15-20 min per proposal)	Group activity
11.30pm	Where to next? <ul style="list-style-type: none"> • Places to find information : MCATS (provides links to: Equator, Research methodologies, clinical trials, library systematic review, NHMRC) 	David Story
11.45	Questions	
12.30-1.00 pm	LUNCH	Discussions can continue over a light lunch

INFORMATION TO RESEARCHERS

The workshop outlined on the previous page is time-tabled for **WEDNESDAY 12TH SEPTEMBER 2018 8.00 – 1.00pm**. If you are selected to take part in this initiative, you will be expected to attend for the entire session.

The venue will be: The Sanderson Room. The Melbourne Medical School, 2nd floor, Triradiate Building, Grattan Street Parkville.

Interested academic researchers of the Department of Surgery are invited to submit an Expression of Interest (EOI) to register your desire to participate in this workshop. The EOI should be in the following format (*refer to application form for EOI – grant workshop*):

- Contact Details;
- Project Title;
- Summary (250 words);
- Identified Gap (50 – 150 words);
- Significance (50 – 100 words);
- Innovation (50 – 100 words);
- Team track record (50 – 100 words).
- Type of grant and anticipated date of submission;
- Details of all CI's and AI's on the grant proposal;
- What type of support do you anticipate you will need on this grant proposal?

Please note: The C.I.A will be expected to attend this workshop. Other members of the team are also welcome to attend. As part of the research support initiatives for 2018, these projects will be offered an external editing review with 'MindYourWay'. This review will comprise an overall re-write and edit of each project grant proposal and cover the following topics over a maximum of 30 hours' support.

- Welcome call from external reviewer to settle time-lines, process and other logistics with the project grant applicants on an individual basis;
- Phone interview structured by a set of questions from the editor (external);
- Review of structure, pitch, flow of argument, reasoning and expression;
- Review of amended draft in response to above edit;
- Copy editing for consistent spelling, grammar, punctuation, style, and usage;
- Review of amended draft in response to second edit (as above).

It is not the intention of this service, to interrogate the science underpinning each of the applications – this will take place during the 'End-of-Year' *internal review that is carried out by the grant review panel within the Department of Surgery* in the second half of December - first half of January 2019.

Included in the external review (and time-lines) will be:

1. **'Nailing the Grant' Workshop:** This workshop is for the editing cohort (12 grant writers/ editors) plus up to 8 additional participants (20 people maximum), to add value to the editing support provided by the Department. This will be delivered as a personalised 7-hour workshop that has been timetabled for **Monday 5th NOVEMBER** from 9.00- 4.30pm in the Seminar Room, located on the 6th floor of the Centre for Medical Research, Department of Surgery: Royal Parade, the Royal Melbourne Hospital (morning tea/light lunch/afternoon tea provided). The contact details of the editing cohort will be provided to the external reviewer (editor) prior to this event, for the reviewers to contact the members of the Department.

2. Between **November 2018 and January 2019**, the external reviewer will contact the project grant applicants to explain the editing process and 'fine-tune' individuals; timelines;
3. **Week of 1 February 2019** (or earlier) the grant writers will send out to the external reviewers (directly) their advanced complete drafts for editing;
4. **Late February – early March 2019** – the External reviewer returns edited drafts (exact dates depend on when they receive the drafts);
5. **March 2019** (approximate – TBC) Internal deadline for RIC submissions;
6. **March 2019** (approximate – TBC) NHMRC deadline for submission.

TIME-LINES:

- Expression of Interest opens: **MONDAY 4TH JUNE 2018**
- Expression of Interest closes: **FRIDAY 6TH JULY 2018**
- Researchers notified of whether they are successful in their EOI and are sent an invitation for workshop: **FRIDAY 20TH JULY 2018**
- Workshop is scheduled for **WEDNESDAY 12th SEPTEMBER 2018 (8 – 1PM)**