**COVER SHEET**

Please attach to the front of your nomination.

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| --- | --- |
| Nominee: |  |
| Nominator: |  |

**Member**

**Those inducted to Membership of the Melbourne Medical School’s Academy of Clinical Teachers:**

CRITERIA:

1. Have made a substantial and valued contribution to the University’s medical education programs over a significant period of time

Indicators:

* Frequent delivery of clinical teaching activities including topic-based tutorials and teaching with patients
* Regular participation in clinical examinations
* Honorary appointment with Melbourne Medical School
* Contribution sustained for a period of five or more years;

2. Are recognised as excellent, dedicated, committed and passionate educators;

Indicators:

* High student satisfaction ratings as evidenced by evaluations or nomination for teaching awards
* Evidence of high peer regard as evidenced by referee reports or similar
* Involvement with learners at multiple levels & in differing contexts
* Participation in or contribution to clinical teacher training activities
* Level of contribution beyond any paid appointment with the University

3. Serve as role models for all clinicians who teach;

Indicators:

* Well-established mentoring & supervision relationships
* Frequent requests for advice and support from other clinicians
* Educational leadership position or acknowledged leadership qualities
* Involvement in a collegial network of clinical teachers
* Promotion of collaborative practice - inter-professional education to inter-professional practice

4. Provide advice to the School on matters relating to clinical teaching, student assessment and program evaluation;

Indicators:

* Existing connection to clinical school or department
* Contribution to local curriculum development and review activities including evaluation/research relating to medical student learning and teaching
* Key role in informing the School about workforce demands, issues and patterns to enable feedback into curriculum design
* Act as conduit between Melbourne Medical School and clinical colleagues

**Fellow (additional to Member Criteria)**

CRITERIA:

* Those inducted to Fellowship of the Melbourne Medical School’s Academy of Clinical Teachers have demonstrated the above indicators over a sustained period of ten or more years and with exemplary leadership.

# Signatures:

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| --- | --- | --- | --- |
| NOMINEE | | | |
| *Signature* |  | *Date* |  |
| DIRECTOR OF MEDICAL EDUCATION / DEPARTMENT HEAD / SUBJECT CO-ORDINATOR | | | |
| *Signature* |  | *Date* |  |

Applications should be submitted to: [hod-dme@unimelb.edu.au](mailto:hod-dme@unimelb.edu.au)

Applications close: Sunday 1 July 2018 @ 11.59pm. Late applications will not be considered.

Enquiries: Joanne Rao, Department Administrator: +61 3 9035 3270, [hod-dme@unimelb.edu.au](mailto:hod-dme@unimelb.edu.au)