**Basic information**

|  |  |
| --- | --- |
| **Name of Applicant** |  |
| **Current Position** |  |
| **Applying for** | [ ]  New Honorary Appointment [ ]  Re-appointment[ ]  Domestic Appointment [ ]  Overseas Appointment |

**Types of honorary appointment**

Choose ONE only from Option 1 or 2.

Option 3 is only applicable for guests/visitors.

1. **Academic Honorary Appointment**

|  |  |  |
| --- | --- | --- |
| **Category (Based on CV)** | **Title and Equivalent Rank** | **Equivalent Academic Level** |
| [ ]  | Fellow | Lecturer | Level B |
| [ ]  | Senior Fellow | Senior Lecturer | Level C |
| [ ]  | Principal Fellow | Associate Professor | Level D |
| [ ]  | Professorial Fellow | Professor | Level E |

## Clinical Honorary Appointment

## Refer to Melbourne Medical School Website ([Honorary Appointments](https://mdhs.unimelb.edu.au/beyond2018/people-and-culture/recognition-and-reward/academic-recognition-and-reward/honorary-titles/our-approach-to-honorary-titles)) for [Criterion Matrix](https://mdhs.unimelb.edu.au/assets/documents/people-and-culture/Decision-Matrix-Honorary-Titles-UPDATED.pdf)

|  |  |
| --- | --- |
| **Title and Equivalent Rank** | **Equivalent Academic Level** |
| [ ]  | Clinical Tutor | Level A |
| [ ]  | Clinical Fellow | Level B |
| [ ]  | Clinical Senior Lecturer | Level C |
| [ ]  | Clinical Associate Professor | Level D |
| [ ]  | Clinical Professor | Level E |

1. **Guests (formerly known as Visitors)**

|  |  |  |  |
| --- | --- | --- | --- |
| [ ]  | Academic | [ ]  | Non-Academic |

*Appointments other than at the level of Emeritus Professor are for fixed terms and subject to periodic review.*

*Level E appointments are usually for a period of five years. Levels A-D appointments can be for a maximum of five years.*

**Contribution / potential contribution to the University**

All prospective honorary appointments and re-appointments (**Levels A – E**) are asked to provide a brief summary under the following headings of ongoing or proposed contribution to the Department of Paediatrics, Melbourne Medical School.

|  |
| --- |
| **Please provide a short overview of your achievements, contribution and/or potential contribution to the University.** **You can include:** * **Highlight of your professional career**
* **Your key / potential contribution the University**
 |
| [Please enter your content here] |

**The Department of Paediatrics Strategic Priorities**

Proactive in Policy Development, engage with the community, connect researchers with the University and its partners, provide academic leadership and engage lifelong learners.

|  |
| --- |
| **Honorary appointees are requested to consider how they might contribute to advancing the Department of Paediatrics strategic priorities.** |
| [Please enter your content here] |

**Achievement and contribution to Learning and Teaching**

|  |
| --- |
| **For Academic Honorary Appointment please complete below:** |
| Specifically, I will be actively involved in the following areas: |
| [ ]  | **Learning and teaching must be Melbourne Medical School students and may include:** |
| **A** | Examination of Students  |
| **B** | Contribution to curriculum development  |
| **C** | Educational research |
| **D** | Supervision of teaching  |
| **E** | Development of educational materials  |
| **F** | Other:  |
| [ ]  | **Direct teaching contact with students:** |
|  [Please enter your content here] |
| **For Clinical Honorary Appointment please complete below:** |
| **You can include:*** **Any student and peer-evaluated teaching including clinical teaching within the public or private sector with involvement over different levels of training (entry to practice, prevocational and vocational)**
* **Evidence of teaching innovation**
* **Involvement in the organisation and development of clinical teaching**
* **Contribution to the development, implementation and evaluation of the assessment process**
 |
| [Please enter your content here] |

**Achievement and contribution to Research and Research Training**

Note for Clinical Honorary Appointment: please leave blank if not applicable

|  |  |
| --- | --- |
| [ ]  | **Research** |
| **a** | **Supervision of Research Higher Degree students (please state the names of students)*** **Current RHD students supervised through Melbourne University:**

[Please enter your content here]* **Recent completions:**

[Please enter your content here] |
| **b** | **Research publications:**[Please enter your content here] |
| **c** | **Engaging in a collaborative research project with substantive current staff members of the Department of** **(Please state the name of departmental colleagues and Projects)**[Please enter your content here] |
| **d** | **Submitting grant applications with members of the Department. (Please state the name of departmental colleagues and funding agency)**[Please enter your content here] |

**Achievement and contribution to Leadership and services**

|  |
| --- |
| **You can include:** * **Evidence of a leadership role in the university, hospital or community equivalent or significant role in professional body or government committee**
* **Involvement in university, hospital or community bodies, including postgraduate training programs and professional discipline organisations with local leadership role**
* **Evidence of service to the Department**
 |
| [Please enter your content here] |

## The following is mandatory

In applying for Honorary appointment within the Department of Paediatrics, I agree to

[ ]  Acknowledge affiliation with the University of Melbourne in the byline of publications and research grants is to state affiliation with the Department of Paediatrics.

[ ]  Acknowledge the University of Melbourne affiliation in media communication and for conference presentations.

[ ]  Enact the Melbourne Medical School Values of Commitment, Integrity, Compassion, Respect and Service.