**Basic information**

|  |  |
| --- | --- |
| **Name of Applicant** |  |
| **Current Position** |  |
| **Applying for** | New Honorary Appointment  Re-appointment  Domestic Appointment  Overseas Appointment |

**Types of honorary appointment**

Choose ONE only from Option 1 or 2.

Option 3 is only applicable for guests/visitors.

1. **Academic Honorary Appointment**

|  |  |  |  |
| --- | --- | --- | --- |
| **Category (Based on CV)** | | **Title and Equivalent Rank** | **Equivalent Academic Level** |
|  | Fellow | Lecturer | Level B |
|  | Senior Fellow | Senior Lecturer | Level C |
|  | Principal Fellow | Associate Professor | Level D |
|  | Professorial Fellow | Professor | Level E |

## Clinical Honorary Appointment

## Refer to Melbourne Medical School Website ([Honorary Appointments](https://mdhs.unimelb.edu.au/beyond2018/people-and-culture/recognition-and-reward/academic-recognition-and-reward/honorary-titles/our-approach-to-honorary-titles)) for [Criterion Matrix](https://mdhs.unimelb.edu.au/assets/documents/people-and-culture/Decision-Matrix-Honorary-Titles-UPDATED.pdf)

|  |  |  |
| --- | --- | --- |
| **Title and Equivalent Rank** | | **Equivalent Academic Level** |
|  | Clinical Tutor | Level A |
|  | Clinical Fellow | Level B |
|  | Clinical Senior Lecturer | Level C |
|  | Clinical Associate Professor | Level D |
|  | Clinical Professor | Level E |

1. **Guests (formerly known as Visitors)**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Academic |  | Non-Academic |

*Appointments other than at the level of Emeritus Professor are for fixed terms and subject to periodic review.*

*Level E appointments are usually for a period of five years. Levels A-D appointments can be for a maximum of five years.*

**Contribution / potential contribution to the University**

All prospective honorary appointments and re-appointments (**Levels A – E**) are asked to provide a brief summary under the following headings of ongoing or proposed contribution to the Department of Paediatrics, Melbourne Medical School.

|  |
| --- |
| **Please provide a short overview of your achievements, contribution and/or potential contribution to the University.**  **You can include:**   * **Highlight of your professional career** * **Your key / potential contribution the University** |
| [Please enter your content here] |

**The Department of Paediatrics Strategic Priorities**

Proactive in Policy Development, engage with the community, connect researchers with the University and its partners, provide academic leadership and engage lifelong learners.

|  |
| --- |
| **Honorary appointees are requested to consider how they might contribute to advancing the Department of Paediatrics strategic priorities.** |
| [Please enter your content here] |

**Achievement and contribution to Learning and Teaching**

|  |  |  |
| --- | --- | --- |
| **For Academic Honorary Appointment please complete below:** | | |
| Specifically, I will be actively involved in the following areas: | | |
|  | | **Learning and teaching must be Melbourne Medical School students and may include:** |
| **A** | | Examination of Students |
| **B** | | Contribution to curriculum development |
| **C** | | Educational research |
| **D** | | Supervision of teaching |
| **E** | | Development of educational materials |
| **F** | | Other: |
|  | **Direct teaching contact with students:** | |
| [Please enter your content here] | | |
| **For Clinical Honorary Appointment please complete below:** | | |
| **You can include:**   * **Any student and peer-evaluated teaching including clinical teaching within the public or private sector with involvement over different levels of training (entry to practice, prevocational and vocational)** * **Evidence of teaching innovation** * **Involvement in the organisation and development of clinical teaching** * **Contribution to the development, implementation and evaluation of the assessment process** | | |
| [Please enter your content here] | | |

**Achievement and contribution to Research and Research Training**

Note for Clinical Honorary Appointment: please leave blank if not applicable

|  |  |
| --- | --- |
|  | **Research** |
| **a** | **Supervision of Research Higher Degree students (please state the names of students)**   * **Current RHD students supervised through Melbourne University:**   [Please enter your content here]   * **Recent completions:**   [Please enter your content here] |
| **b** | **Research publications:**  [Please enter your content here] |
| **c** | **Engaging in a collaborative research project with substantive current staff members of the Department of**  **(Please state the name of departmental colleagues and Projects)**  [Please enter your content here] |
| **d** | **Submitting grant applications with members of the Department. (Please state the name of departmental colleagues and funding agency)**  [Please enter your content here] |

**Achievement and contribution to Leadership and services**

|  |
| --- |
| **You can include:**   * **Evidence of a leadership role in the university, hospital or community equivalent or significant role in professional body or government committee** * **Involvement in university, hospital or community bodies, including postgraduate training programs and professional discipline organisations with local leadership role** * **Evidence of service to the Department** |
| [Please enter your content here] |

## The following is mandatory

In applying for Honorary appointment within the Department of Paediatrics, I agree to

Acknowledge affiliation with the University of Melbourne in the byline of publications and research grants is to state affiliation with the Department of Paediatrics.

Acknowledge the University of Melbourne affiliation in media communication and for conference presentations.

Enact the Melbourne Medical School Values of Commitment, Integrity, Compassion, Respect and Service.