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Melbourne Medical School

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2020 Publication Prize for Students

1 September 2020

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# Guidelines

1. INTRODUCTION
	1. The Publication Prize aims to recognise and reward high quality research produced by graduate research students in the Melbourne Medical School and encourage them to further disseminate their research findings through publications and presentations. Furthermore, the Prize aims to enhance the track record of recipients as they continue to develop their careers in health and medical research.
	2. The broad intention of the Prize is to recognise all forms of research that take place across the School, including basic, translational and implementation research.
	3. The School will make an open call for applications. Details on the application process will be made available via email communication and the MMS Intranet [(https://medicine.unimelb.edu.au/staff-resources/research- support/updates/2019-mms-publication-prizes](https://medicine.unimelb.edu.au/staff-resources/research-support/updates/2019-mms-publication-prizes)).
2. Key dates
	1. *Closing date*: applications will close on **30 September 2020.**
	2. *Outcomes*: it is anticipated that outcomes will be released by late **October 2020.**
	3. *Acceptance of Prize and Funding*: Recipients must confirm their acceptance of the Prize in writing **within one week of offer**. The certificate and money associated with the Prize will be awarded once the recipient has presented on their published work at the Melbourne Medical School’s Research Symposium during the afternoon of **12 November 2020.**
3. Eligibility criteria
	1. Applicants must be enrolled at the time of application in one of the following courses within the Melbourne Medical School:
		* Doctor of Philosophy (PhD)
		* Doctor of Medical Science (DMedSc)
		* Doctor of Medicine (MD)
		* Master of Philosophy (MPhil)
		* Master of Medicine (MMed)
		* Master of Surgery (MSurg)

Students who have submitted a thesis that is currently under examination at the time of application are

eligible to apply.

Students enrolled in either a Bachelor of Science (Honours), Bachelor of Biomedicine (Honours) and Masters

of Biomedical Science are ineligible for this prize.

* 1. Applications must be based upon a published journal article that fulfils each of the following criteria:
		+ the article must be an original or review paper and cannot be an editorial, letter or short report
		+ the applicant must be an author of the article
		+ the article must have been published in a peer-reviewed journal, or accepted for publication and *in press* for a peer-reviewed journal where:
			- the article is not in a draft or proof form, but rather is in the final formatted version for publication
			- the full article can be released to the School for consideration as part of assessment for the Prize by the due date for applications
		+ the article must have been published (or accepted for publication) in the current or previous calendar year
		+ the applicant’s affiliation on the article must include the ‘Melbourne Medical School, University of Melbourne’, or one of the nine [Academic Departments of the School](https://medicine.unimelb.edu.au/school-structure)
		+ the applicant must have been enrolled in one of the courses outlined at 3.1 above at the date the article was published or accepted for publication
		+ the published article does not have to be related to the applicant’s current work, however the research must have been undertaken primarily while the student was enrolled in one of the courses outlined at 3.1 above
	2. A publication can only be submitted once for this Prize and only one application can be submitted per individual per application round.
	3. Individuals who were Publication Prize Winners or Finalists in the previous year are ineligible to apply again in the current round.
	4. Applicants must make a commitment to present on their published research at the Melbourne Medical School’s Research Symposium, to be held in the afternoon of 5 December 2019 in Parkville. If for whatever reason an applicant is no longer able to present at this time, they must inform the School as soon as possible and their application will be removed from further consideration.
1. Selection Criteria and Assessment
	1. The Prize will be awarded based upon the quality of the publication and the significance and/or impact of the research findings, as described by the applicant in the Application Form.
	2. The process of selection will be as follows:
		* All applicants must submit their applications to the Melbourne Medical School by the due date
		* Depending on the number of eligible applications received, the School may ask Departments to rank and shortlist applications to be considered by a School assessment panel
		* The School assessment panel will score and rank the (shortlisted) applications, using the following criteria:
			+ Scientific Quality (50%)
			+ Innovation and/or Significance (25%)
			+ Research Impact (25%)
	3. The top ranked applicant will be offered the Prize and invited to deliver a short (5 minute) presentation at the annual Melbourne Medical School Research Symposium. Depending on the number and quality of applications received in the round, the panel may elect to recognise up to two additional applicants as ‘2020 Publication Prize Finalists’, who will also be invited to deliver a short presentation at the Symposium.
	4. The winner of the 2020 Publication Prize, and the Finalists (if applicable), will be announced during the MMS Research Symposium, where they will be presented with a certificate.
	5. The School reserves the right to refrain from awarding a Prize, or Prize Finalists, if the School assessment panel deems that there is a lack of applications of suitable quality to warrant such awards.
2. Prize Money
	1. The *2020 Melbourne Medical School Student Publication Prize* has a value of **$500**. This amount will be transferred into the prize winner’s nominated bank account as a one-off payment. The prize winner will also be presented with a certificate following their presentation at the MMS Research Symposium.
	2. If applicable, *2020 Melbourne Medical School Student Publication Prize Finalists* will receive an amount of **$250**, which will be transferred into the nominated bank accounts as a one-off payment. Prize finalists will also be presented with a certificate following their presentation at the MMS Research Symposium.
3. Termination
	1. The Melbourne Medical School reserves the right to withdraw the Prize if it determines that recipients are guilty of serious misconduct, including, but not limited to, having provided false or misleading information that has a relationship to the awarding of the Prize.
	2. Once withdrawn the Prize will not be reinstated.

# Application Form

***Please read the Guidelines before completing this application form.***

Contact the MMS Research Support team(mms-research@unimelb.edu.au)for any queries relating to this Prize.

Once completed and fully signed, send this application form, together with all relevant attachments, as a **single PDF file** to mms-research@unimelb.edu.au by **5pm AEST, 30 September 2020**.

A. APPLICANT DETAILS

|  |  |  |  |
| --- | --- | --- | --- |
| **Title** |  | **Surname** |  |
| **Given Name(s)** |  |
| **Name of Course Currently Enrolled In** |  |
| **Affiliated MMS Department** |  |
| **Email Address** |  | **Telephone** |  |
| **Are you currently enrolled in a course, or have you submitted your thesis for examination?** |  [ ]  Currently enrolled [ ]  Submitted Thesis*Date submitted*:  |
| **If you are currently enrolled, what stage of progression (in full time equivalent years) are you currently at with your course?***For example: a 0.5 FTE PhD candidate who is has just completed their 6th year would be 3 years (FTE) into the course.* |  |
| **On what date do you expect to complete your course?** |  |
| **If you are successful with this application, can you commit to presenting on your published research during the Melbourne Medical School’s Research Symposium in the afternoon of the 12th of November 2020?** |  [ ]  YES [ ]  NO |

B. Supervisor of applicant Details

*(for MD students, this will be the person who supervised the student for this publication)*

|  |  |  |  |
| --- | --- | --- | --- |
| **Title** |  | **Surname** |  |
| **Given Name(s)** |  |
| **Department** |  |
| **Email Address** |  |

C. publication details

|  |  |
| --- | --- |
| **Is the Article Published, or Accepted for Publication / In Press?** | [ ]  PUBLISHED [ ]  ACCEPTED FOR PUBLICATION / IN PRESS \*\* Attach evidence of the acceptance of your article for publication, including the date of acceptance |
| **Have you attached the final published version of your journal article, or the version that has been accepted for publication and is currently *in press*?** |  [ ]  YES [ ]  NO |
| **Complete citation of published research:** |
|  |
| **In lay terms, summarise the knowledge gain, innovation, significance and/or impact of the published research**(350 words max) |
|  |

D. declaration and authorisation

**Applicant Declaration**

I declare that the information I have given in this application is true to the best of my knowledge, and I understand that any prize offer may be withdrawn if false information is given.

|  |  |  |  |
| --- | --- | --- | --- |
| **Signature** |  | **Date** |  |

**Authorisation by Supervisor**

|  |  |
| --- | --- |
| **Title, Full Name** |  |
| **Signature** |  | Date |  |
| **Brief supervisor’s comment** (100 words max) **on the quality and importance of the published research** (*optional*) |
|  |



mms-research@unimelb.edu.au